

FILING CODE: AOS
 Your Name: _____
 Address: _____

 Telephone: _____
 Email Address: _____
 Self-Represented

To be Served:
 Summons
 Complaint for Custody
 JPI
 Motion Hearing 4/11/23
 11:00AM

DISTRICT COURT
 CLARK COUNTY, NEVADA

_____ Plaintiff, vs. _____ Defendant.	CASE NO.: _____ DEPT: _____
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AFFIDAVIT OF SERVICE

*A copy of the filed documents can be **personally served** on another party. A neutral person who is 18 or older and not involved in this case or related to the parties can personally serve a summons and complaint directly to the person. (NRCPC 4(c)(3)). If that is not possible, the server can personally serve the summons and complaint on someone of suitable age and discretion who lives with the person. (NRCPC 4.2(a)(2)).*

Family members and significant others cannot serve papers.

*Whoever serves the documents must complete this form. **File this completed form at court.***

I, (name of person who served the documents) _____, declare
 (**complete EVERY SECTION below**):

- I am not a party to or interested in this action and I am over 18 years of age.
- I was asked to serve legal documents by (name of the party who asked you to serve the documents) _____. (check one)
 - I know this person because (describe how you know the person, for example, "we work together," "roommates" etc.) _____.
 - I do not know the person above.
- What Documents You Served.** I served a copy of the (check all that apply)
 - Complaint for _____
 - Summons
 - Joint Preliminary Injunction
 - Other: _____

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**DISTRICT COURT
CLARK COUNTY, NEVADA**

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Plaintiff,	
vs.	DEPT: _____

Defendant.	

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 - Summons
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 - Other: _____

4. **Who You Served.** I served the (*check one*)

- Plaintiff
- Defendant

5. **When You Served.** I personally served the documents on (*date you served the documents*) (*month*) _____ (*day*) _____, 20____ at the hour of (*time*) ____:____ a.m. p.m.

6. **Where You Served.** I personally delivered and left the documents with (*check one*)

The Party to the Case. I served the documents on the party at the location below. (*complete the details below*)

Name of Person Served

Address Where Served

City, State, Zip Code

A Person Who Lives with the Party. This is a person of suitable age and discretion who lives with the party. (*complete the details below*)

Name of Person Served

Address Where Served

City, State, Zip Code

7. I am not a licensed process server; I am a natural person serving legal process without compensation, not more than three times per year, on behalf of a litigant who is a natural person, and therefore I am not required to be licensed pursuant to NRS 648.063(2) (2017 Nevada Laws Ch. 126 (A.B.128)).

I DECLARE UNDER PENALTY OF PERJURY UNDER THE LAW OF THE STATE OF NEVADA THAT THE FOREGOING IS TRUE AND CORRECT.

DATED (*month*) _____ (*day*) _____, 20____.

Server's Signature: ▶ _____

Server's Printed Name: _____

Residential / Business Address: _____

City, State, Zip: _____

Server's Phone Number: _____